

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

TALAVERA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Talavera Community Development District was held on **Wednesday, May 11, 2016 at 9:02 a.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum:

Betty Valenti	Board Supervisor, Chairman
David Griffin	Board Supervisor, Vice Chairman
Lee Thompson	Board Supervisor, Assistant Secretary
Dan Waibel	Board Supervisor, Assistant Secretary
Brian Soldano	Board Supervisor, Assistant Secretary

Also present were:

Joe Roethke	District Manager; Rizzetta & Company, Inc.
Scott Steady	District Counsel; Burr Forman, PA

FIRST ORDER OF BUSINESS

Call to Order

Mr. Roethke called the meeting to order at 9:02 am and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience members present for comments or questions.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisors Regular Meeting Held on
March 9, 2016**

On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Regular meeting held on March 9, 2016 as presented for the Talavera Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of the Operation & Maintenance Expenditures for February and March 2016

On a Motion by Ms. Valenti, seconded by Mr. Griffin, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for February 2016 (\$22,373.68) and March 2016 (\$16,667.50) as presented for the Talavera Community Development District.

FIFTH ORDER OF BUSINESS

Ratification of Supplemental Construction Account for 2014 Construction Requisitions #34, 44-52 (see recap)

REQUISITION NO.	PAYEE	AMOUNT
SUPP 34	Burr & Forman, LLP	\$3,318.20
SUPP 44	Burr & Forman, LLP	\$746.65
SUPP 45	SEG Contracting Corp	\$24,006.25
SUPP 46	Burr & Forman, LLP	\$3,640.00
SUPP 47	CRS Building Corp	\$63,178.94
SUPP 48	CRS Building Corp	\$286,178.82
SUPP 49	SEG Contracting Corp	\$14,122.26
SUPP 50	Burr & Forman, LLP	\$1,657.50
SUPP 51	CRS Building Corp	\$279,609.66
SUPP 52	SEG Contracting Corp	\$55,849.86

On a Motion by Mr. Soldano, seconded by Mr. Waibel, with all in favor, the Board of Supervisors ratified Supplemental Construction Requisition #34, 44-52 for the Talavera Community Development District.

SIXTH ORDER OF BUSINESS

Ratification of Change Orders #1, 16-21
(see recap)

CHANGE ORDER#	CONTRACTOR	AMOUNT
16	Moretrench Gigliotti	(\$126,207.99)
17	Moretrench Gigliotti	(\$103,166.45)
18	Moretrench Gigliotti	(\$154,365.93)
19	Moretrench Gigliotti	(\$64,467.41)
20	Moretrench Gigliotti	(\$66,793.30)
21	Moretrench Gigliotti	(\$20,000.00)
1	SEG Contracting	\$11,375.24

On a Motion by Mr. Thompson, seconded by Mr. Griffin, with all in favor, the Board of Supervisors ratified Change Order #1 and 16-21, as amended, for the Talavera Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Proposals for
Construction Infrastructure Project 2016**

Mr. Roethke presented proposals for Phase 1A-2 and 1A-3 construction to the Board. Mr. Steady reviewed the District Engineer's ranking sheet with the Board.

On a Motion by Mr. Griffin, seconded by Mr. Waibel, with all in favor, the Board of Supervisors accepted the ranking sheet and authorized staff to negotiate a contract with Kearney as the top-ranked bidder for Phase 1A-2 and 1A-3 construction for the Talavera Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Documents Related to
Retainage and Release of Moretrench
Contract**

Mr. Roethke presented a letter to the Board regarding the Moretrench construction contract and the amount of money owed to the District.

On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors ratified the letter to Moretrench which states the District's position as (\$90,500) being owed to the District by Moretrench for the Talavera Community Development District.

NINTH ORDER OF BUSINESS

Presentation of Pond Report

Mr. Roethke presented the pond maintenance report to the Board. A discussion ensued regarding several maintenance issues, including washout areas.

TENTH ORDER OF BUSINESS

**Consideration of Proposal for Pool
Services**

Mr. Roethke presented a proposal for pool maintenance services to the Board..

On a Motion by Mr. Thompson, seconded by Mr. Soldano, with all in favor, the Board of Supervisors approved the proposal from Suncoast Pools for pool maintenance services at a cost of (\$1,050) per month for the Talavera Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of Proposal for Janitorial Services

Mr. Roethke presented a proposal for janitorial services to the Board

On a Motion by Mr. Griffen, seconded by Mr. Waibel, with all in favor, the Board of Supervisors approved the proposal from Office Pride for janitorial services at a cost of (\$594.60) per month for the Talavera Community Development District.

TWELFTH ORDER OF BUSINESS

Ratification of WREC Street Light Contract

Mr. Roethke presented a previously approved street light contract from Withlacoochee River Electric Corporation that requires Board ratification.

On a Motion by Mr. Thompson, seconded by Mr. Griffen, with all in favor, the Board of Supervisors ratified the street light contract between Withlacoochee River Electric Corporation and Talavera CDD for the Talavera Community Development District.

THIRTEENTH ORDER OF BUSINESS

Consideration of Proposal for Professional Field Services

Mr. Roethke presented a proposal for Professional Field Services to the Board.

On a Motion by Mr. Soldano, seconded by Mr. Griffin, with all in favor, the Board of Supervisors approved the proposal from Rizzetta & Company for Professional Field Services at a cost of (\$500.00) per month for the Talavera Community Development District.

FOURTEENTH ORDER OF BUSINESS

Presentation of Registered Voter Count

Mr. Roethke informed the board that number of registered voters as of April 15, 2016 was 11 people.

FIFTEENTH ORDER OF BUSINESS

**Presentation of Proposed Budget for
Fiscal Year 2016/2017**

Mr. Roethke presented the Proposed Budget for Fiscal year 2016/2017 and reviewed each line item with the Board. Several small amendments were made to the Budget.

SIXTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-01,
Approving Proposed Budget and Setting
the Public Hearing**

Mr. Roethke presented Resolution 2016-01 to the Board, which will approve the proposed budget for Fiscal Year 2016/2017 and set the date, time and location for the Final Budget public hearing.

On a Motion by Mr. Thompson, seconded by Mr. Griffin, with all in favor, the Board of Supervisors adopted Resolution 2016-01 for the Talavera Community Development District.

SEVENTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Steady presented the Second Amendment to the acquisition and Funding Agreement between the District and the developer.

On a Motion by Ms. Valenti, seconded by Mr. Griffin, with all in favor, the Board of Supervisors approved the Second Amendment to the Acquisition and Funding Agreement for the Talavera Community Development District.

B. District Engineer

The District Engineer was not present.

C. District Manager

The next regularly scheduled meeting will be held on Wednesday, June 8, 2016 at 9:00 am.

Mr. Roethke informed the Board that a special meeting will need to be held in order to establish Rules & Rates for the District's upcoming amenity area.

On a Motion by Mr. Waibel, seconded by Mr. Griffin, with all in favor, the Board of Supervisors set a public hearing for Amenity Rules & Rates for June 22, 2016 at 9:00 am for the Talavera Community Development District.

EIGHTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor comments.

NINETEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Thompson, seconded by Mr. Griffin, with all in favor, at 9:55 a.m. the Board of Supervisors adjourned the meeting for the Talavera Community Development District.


Assistant Secretary


Chairman / Vice Chairman