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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**TALAVERA COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Talavera Community Development District was held on **Wednesday, August 10, 2016 at 9:00 a.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and constituting a quorum:

Betty Valenti	<b>Board Supervisor, Chairman</b>
Lee Thompson	<b>Board Supervisor, Assistant Secretary</b>
Dan Waibel	<b>Board Supervisor, Assistant Secretary</b>
Brian Soldano	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Joe Roethke	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Tonja Stewart	<b>District Engineer; Stantec Consulting Svc (via phone)</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Roethke called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience members present for comments or questions.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors Regular Meeting Held on July 13, 2016**

On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Regular meeting held on July 13, 2016 as presented for the Talavera Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Operation & Maintenance Expenditures for June 2016**

On a Motion by Ms. Valenti, seconded by Mr. Soldano, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for June 2016 (\$13,955.04) as presented for the Talavera Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of Supplemental Construction  
Account for 2014 Construction  
Requisitions #58, 61 (see recap)**

<b>REQUISITION NO.</b>	<b>PAYEE</b>	<b>AMOUNT</b>
SUPP 58	CRS Building Corporation	\$15,578.42
SUPP 61	SEG Contracting Corporation	\$20,395.65

On a Motion by Mr. Thompson, seconded by Mr. Waibel, with all in favor, the Board of Supervisors ratified Supplemental Construction Requisition #58, 61 for the Talavera Community Development District.

**SIXTH ORDER OF BUSINESS**

**Ratification of Change Orders**

There were no change orders to ratify.

**SEVENTH ORDER OF BUSINESS**

**Presentation of Landscape Report**

Mr. Roethke presented the Field Inspection Report to the Board. Ms. Valenti asked to have any declining plant material that is still under warranty to be brought to the attention of the installing contractor.

**EIGHTH ORDER OF BUSINESS**

**Presentation of Pond Report**

Mr. Roethke presented the pond maintenance report to the Board. Ms. Stewart informed the Board that she will be on-site inspecting the ponds later this week.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-04, Re-  
designating Secretary of the District**

Mr. Roethke presented Resolution 2016-04 to the Board, which re-designates Eric Dailey as Secretary to the District.

On a Motion by Ms. Valenti, seconded by Mr. Thompson, with all in favor, the Board of Supervisors adopted Resolution 2016-04 for the Talavera Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-05, Re-designating Assistant Treasurer of the District**

Mr. Roethke presented Resolution 2016-05 to the Board, which re-designates Shawn Wildermuth as Assistant Treasurer to the District.

On a Motion by Mr. Thompson, seconded by Mr. Waibel, with all in favor, the Board of Supervisors adopted Resolution 2016-05 for the Talavera Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-06, Re-designating Treasurer of the District**

Mr. Roethke presented Resolution 2016-06 to the Board, which re-designates Joseph Kennedy as Treasurer to the District.

On a Motion by Mr. Waibel, seconded by Mr. Soldano, with all in favor, the Board of Supervisors adopted Resolution 2016-06 for the Talavera Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Public Hearing of Fiscal Year 2016/2017 Budget**

**Open Public Hearing**

On a Motion by Mr. Thompson, seconded by Mr. Waibel, with all in favor, the Board of Supervisors opened the Public Hearing for the Talavera Community Development District.

Mr. Roethke reviewed the final budget for Fiscal Year 2016/2017 with the Board. There were no audience members present, there were no questions from the Board, and no changes were made to the Budget.

**Close Public Hearing**

On a Motion by Mr. Thompson, seconded by Mr. Waibel, with all in favor, the Board of Supervisors closed the Public Hearing for the Talavera Community Development District.

**i. Consideration of Resolution 2016-07,  
Adopting the Final Budget Fiscal Year  
2016/2017**

Mr. Roethke presented Resolution 2016-07 to the Board, which will adopt the final budget for Fiscal Year 2016/2017.

On a Motion by Ms. Valenti, seconded by Mr. Waibel, with all in favor, the Board of Supervisors adopted Resolution 2016-07 for the Talavera Community Development District.

**ii. Consideration of Resolution 2016-08,  
Imposing Special Assessments**

Mr. Roethke presented Resolution 2016-08 to the Board, which will impose special assessments and certify the assessment roll for Fiscal Year 2016/2017.

On a Motion by Mr. Thompson, seconded by Mr. Soldano, with all in favor, the Board of Supervisors adopted Resolution 2016-08 for the Talavera Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Ratification of Kearney Contract for  
Phase 1A-2 Infrastructure Construction**

Mr. Roethke presented the executed Kearney Contract for Phase 1A-2 Infrastructure Construction to the Board. The Board has already approved Kearney's proposal, but this is the completed form of agreement for the work.

On a Motion by Mr. Thompson, seconded by Mr. Waibel, with all in favor, the Board of Supervisors ratified the Kearney Contract for Phase 1A-2 Infrastructure Construction for the Talavera Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Not Present
- B. District Engineer  
No report.
- C. District Manager  
Mr. Roethke stated that the next regularly scheduled meeting will be held on Wednesday, September 14, 2016 at 9:00 am. at the offices of Rizzetta & Company located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544.

Mr. Roethke informed the Board that paper agenda books can be bound and sent to the Board Members, prior to each meeting at a cost of \$28.50 per book.

On a Motion by Mr. Thompson, seconded by Mr. Soldano, with all in favor, the Board of Supervisors requested paper agenda books (two (2) per meeting for Ms. Valenti and Mr. Thompson) at a cost of (\$28.50 per book) for the Talavera Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

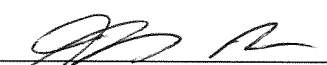
**Supervisor Requests**

There were no supervisor comments.

**SIXTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Thompson, seconded by Ms. Valenti, with all in favor, the Board of Supervisors adjourned the meeting at 9:17 a.m. for the Talavera Community Development District.

  
Assistant Secretary

  
Chairman / Vice Chairman